

Provider access policy statement



Barr Beacon School

Review Date: July 2019
Review led by: D Lowbridge-Ellis

1. Aims

This policy statement sets out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their options.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in Years 7 to 13 at Barr Beacon School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact G Killick, Careers Leader.

Telephone: 0121 366 6600

Email: postbox@barrbeaconschool.co.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. These are detailed in our Career Planning September 2018-July 2019 document in the appendix of this document and published on our website.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

4.3 Granting and refusing access

We will always try to grant access wherever possible but may refuse based on the following criteria. Please note this list is not exhaustive and each request will be considered on a case by case basis.

- Nature of the request from provider
- The needs of the students
- The needs of the curriculum
- Number of requests received from provider
- Number of requests received for a particular cohort of students
- Timing of the academic day
- Availability in our calendar
- Quality of previous interactions with our students
- Failure to pass safeguarding checks

4.4 Safeguarding

Our Child Safeguarding Policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy. <http://www.barrbeaconschool.co.uk/wp-content/uploads/2018/10/Matrix-Child-Safeguarding-Policy-Sept-2018.pdf>

4.5 Premises and facilities

Depending on the nature of the session, providers will have access to presentation rooms or classrooms with audio/visual equipment, projectors or interactive whiteboards. Organisation of these facilities will take place when you contact the Careers Leader about your proposed session. Providers can leave materials such as prospectuses for the students to read but we kindly ask that this is agreed with the Careers Leader first. Such materials will be assessed for their suitability.

5. Links to other policies

This policy links to the following school policies, all of which can be accessed at these links:

- Careers Policy <http://www.barrbeaconschool.co.uk/wp-content/uploads/2018/05/Careers-Policy-Nov-2017.pdf>
- Child Safeguarding Policy <http://www.barrbeaconschool.co.uk/wp-content/uploads/2018/10/Matrix-Child-Safeguarding-Policy-Sept-2018.pdf>
- Data Protection Policy <http://www.barrbeaconschool.co.uk/wp-content/uploads/2015/04/Matrix-Data-Protection-Freedom-of-Information-Policy-June-2016.pdf>
- Privacy Notice <http://www.matrixacademytrust.co.uk/wp-content/uploads/2018/gdpr/Barr%20Beacon%20School.pdf>

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by G Killick, Careers Leader.

This policy will be reviewed by G Killick, Careers Leader and D Lowbridge-Ellis, Deputy Headteacher.

Appendix: Career Planning September 2018 – July 2019

Careers Lead: Miss G Killick, 0121 366 6600, postbox@barrbeaconschool.co.uk

Careers Week Theme 2019: 'Financing Your Future': Finance in your daily life and the world of work

All pupils will attend the **Careers Fair** on Thursday 4th October 2018. Additional events will take place throughout the year to engage pupils with a range of training, apprenticeship, career and university providers. Such events will include **careers talks, mock interviews, guidance sessions, enterprise workshops** and **visits to employers**. A detailed database with all pupil's **career aspirations** allows us to carefully target our invites but most are open to all who choose to sign up.

A team of **Careers Champions**, made up of enthusiastic pupils, will help support events and drive the Careers Programme forward.

Specially created **PSHE Careers Lessons** will take place every year but careers advice will be **embedded into all lessons** to help pupils link their learning to the world of work.

From September 2018 a new **Alumni Network** will be launched, fostering greater links with our former pupils to bring about new opportunities for our pupils (such as mentoring), enrich the delivery of our careers programme and allow us to proudly showcase the many wonderful achievements of our former pupils.

Barr Beacon School is also proud to announce it is a **Lead School in the Black Country Careers Hub Steering Group** where it will work with the local consortium to share best practice.

Barr Beacon School will measure and assess the impact of its own careers programme using the **Gatsby Benchmarks** and the **Compass and Tracker tool**, as well as using our own internal evaluations, including the opinions of providers, pupils, staff and parents.

Year 7	Year 8	Year 9	Year 10	Year 11	Sixth Form
<ol style="list-style-type: none"> 1. PSHE Careers lessons to include: Transition, Looking at different careers, resources, LMI (Local Market Information) and electronic progress files. 2. University taster day 3. Alumni and Employer engagement events 4. Careers Interview Drop-In 5. Careers Fair 6. Careers Week: Finance embedded into lessons. 	<ol style="list-style-type: none"> 1. PSHE Careers Lessons to include Skills and qualities, Job opportunities, Budgeting, Laws regarding child employment, stereotypes, LMI (Local Market Information) and electronic progress files. 2. GCSE options support 3. Alumni and Employer engagement events 4. Careers Interview Drop-In 5. Careers Fair 6. Enterprise event 7. Careers Week: Finance embedded into lessons. 	<ol style="list-style-type: none"> 1. PSHE Careers lessons to include: LMI (Local Market Information), World of work, Work life balance, Stereotypes and electronic progress files. 2. Take Your Child to Work Day 3. Alumni and Employer engagement events 4. Careers Interview Drop-In 5. Careers Fair 6. STEPS booklets 7. Careers Week: Finance embedded into lessons. 	<ol style="list-style-type: none"> 1. PSHE Careers lessons to include: LMI (Local Market Information), Apprenticeships v higher education, Mock interviews, career goals, transition planning, and electronic progress files. 2. Developing enterprise and employability skills 3. Alumni and Employer engagement events 4. Careers Interviews 5. Careers Fair 6. Careers Week: Finance embedded into lessons. 	<ol style="list-style-type: none"> 1. PSHE Careers lessons to include: Employability skills, CV and application, exploring Future Jobs and LMI (Local Market Information) and developing interview skills and completion of STEPS booklet. 2. Preparing for next steps 3. Developing enterprise and employability skills 4. Next Steps Event 5. Apprenticeship Event 6. Mock Interviews 7. Alumni and Employer engagement events 8. Careers Interviews for every pupil 9. NCS 10. Careers Fair 11. Electronic Progress files 12. Careers Week: Finance embedded into lessons. 	<ol style="list-style-type: none"> 1. Preparing for future employment/ work experience 2. UCAS Fair 3. Apprenticeship advice 4. Researching careers 5. Finance 6. Interview skills 7. Assessment centre skills 8. Developing enterprise and employability skills 9. Life skills enrichment activities 10. Looking at equality, diversity and ethical issues 11. eClips passport 12. Sutton Trust and Social Mobility Foundation 13. University taster lectures, visits and summer schools 14. Extensive university and apprenticeship application support 15. Mock Interviews 16. Alumni Mentoring 17. Careers Interviews 18. NCS 19. Careers Fair 20. Careers Week: Finance embedded into lessons.