

Barr Beacon School Sixth Form 16 to 19 Bursary Fund 2017-2018

What is the 16 to 19 Bursary Fund?

Students in the sixth form who are in need of some **minor** financial support for purchasing books, transport, meals and equipment can apply to the school's 16 to 19 Bursary Fund. We are committed to distributing Bursaries to those students with the greatest need. Those who are eligible will fall into one of two groups.

Group 1

The Government has identified that the students most in need will be:

- Students in care
- Care Leavers
- Students on income support (or Universal Credit) in their own name
- Disabled students who receive Employment Support Allowance and Disability Living Allowance.

These students may be eligible for a Bursary of £1200 per year.

Supporting documentation from the relevant Government Departments will in most cases be on file at school already. However, if it is not, the relevant documentation will need to be submitted with the Bursary Application.

I think I'm eligible. What do I do now?

Complete the *Bursary Fund Application Form* overleaf. Paper copies are available from the Sixth Form Office or pinned to the notice board in the Sixth Form Common Room.

Complete the application as soon as possible– this will need to be **by the end of September to guarantee you will receive your first payment**. However, you can apply at any point for subsequent payments. Therefore, if your circumstances change please complete this form as soon as you become eligible so you don't miss out.

How will I receive the payments?

Payments will be paid directly into your bank account. Therefore, make sure you complete these details on the Bursary Application Form carefully.

When will I receive the payments?

Payments will be made at three times throughout the year. You will receive the first payment in the Autumn Term. The second will be in the Spring Term and the third in the Summer Term.

Only those students who are committed to their studies will receive Bursary payments. A committed student will be meeting the following achievement and attendance targets:

- **attendance of 95% or above**
- **good or outstanding for all effort and homework**
- **expected grades on (amber) or above (green) baseline for all of their courses**

Group 2

If you are eligible for **free school meals** you might be entitled to a small bursary.

This amount will be dependent on the number of applications for assistance and the total bursary fund provided by the Government to the School.

Those who were eligible for free school meals in Year 11 will automatically be apportioned their share of the Bursary Fund but still need to complete the Bursary Fund Application.

If you are eligible for free school meals but have yet to apply the application can be completed online here:

www.myfreeschoolmeals.com

You will qualify for free school meals if your parent/ carer

or their partner is receiving:

- **Income Support (IS)**
- **Income Based Job Seekers Allowance (JSA(IB))**
- **Employment and Support Allowance (Income Related) (ESA (IR))**
- **Child Tax Credit (CTC), provided you do not also receive Working Tax Credit and have an annual income, as assessed by the Inland Revenue, that does not exceed £16,190**
- **Guarantee Credit element of State Pension Credit**
- **Support under Part 6 of the Immigration and Asylum Act 1999**

What if I don't belong to Group 1 or 2 but I still need financial assistance?

We can distribute one off discretionary bursaries to students who need things which they require for their studies. If you do need something please complete a **Discretionary Bursary Award Form**. We reserve the right to decline any application if we do not consider it suitable.

If your personal circumstances change during the year you **MUST** notify the Sixth Form Team immediately. All applications are strictly confidential. The information you give us will be secured in the school's database.

Bursary Fund Application Form 2017-2018

By completing this form you are acknowledging that you have read and understood that only students who meet the achievement and attendance targets will receive Bursaries.

Name _____ Form _____

I am in **Group 1**

I am in **Group 2** and

I have already applied successfully for free school meals
 I am in the process of applying for free school meals

Student Bank Account Details

Bank Name (e.g. Barclays)

Branch Address (e.g. Lichfield Street, Walsall)

Name of Account Holder (must be your own name as it appears on your account)

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Sort Code

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Account Number

Roll Number (Building Society Account only)

This form must be returned to the Sixth Form Office by the end of September to guarantee that you will receive your first payment. Students who submit this form after this date may be eligible for subsequent payments.